

# **Content of and Requirements on the Standardized Training for Intern Primary and Secondary School Teachers in Shanghai City**

(Exposure Draft)

The content of standardized training for intern primary and secondary school teachers in Shanghai City includes 18 points in four areas, aka, professional reflection and teaching integrity cultivation, classroom experience and teaching practice, class related work and integrity education experience, and teaching research and professional development. Training shall be focused on experiencing processes of the 18 points or completing relevant tasks of the 18 points, while the procedures and results being recorded in training manuals as the basis of training examination and registration. Training bases may, according to these 18 points, design courses, routes, methods and processes, so that after the training, new teachers will acquire relevant sense, experience and reflection and finally qualify for new positions. The specific content of and requirements on the training are as follows:

## **1. Professional Reflection and Teaching Integrity Cultivation**

1) Make personal plans for the standardized training for intern teachers in written form.

2) Read a book on teaching career and teaching integrity cultivation before write a reading note.

3) Complete no less than 10 diaries on intern teacher experience including remarks on and gains from the following aspects of internship schools: regulation, institution, campus culture, ways of lesson preparation, classroom teaching, style of teaching and research, relationship between teachers and students, tutoring, teacher etiquettes, mass students, school features.

4) Complete summary of the intern teacher standardized training including reflection on the teaching career.

## **2. Classroom Experience and Teaching Practice**

5) Read the course standards for all of their subjects under the guidance of

guiding teachers, and deliver a special speech on interpretation of the standards within the teaching and research group.

- 6) Be able to carry out textbook analyses and design teaching plans for designated units based on a thorough reading of the textbooks of their classes. Complete textbook analyses and teaching plan design of a unit before rehearse the lesson in the teaching and research group.
- 7) In light of personal interest, hobby, personality and skills, complete the concept and teaching platform of an extended optional course and then teach a lesson of that very course.
- 8) Master basic skills of teaching under teachers' guidance, including: commonly used writing styles in schools like lesson preparation, blackboard writing, reviews of homework, comments on students, as well as the use of teaching instrument and other subject-related skills.
- 9) Carry out five targeted self-review on lessons with assistance of classroom videos and produce review report. And based on the report, go through three formal trial teaching sessions respectively under the supervision of guiding teachers, base teams and relevant personnel in both sides' schools.
- 10) Beside the ordinary class observation, observe 10 lessons with specific purposes and complete reports afterwards. Submit written reviews on 3 lessons of other teachers with targeted content.
- 11) Based on teaching practice, design homework for a unit with reasons for that design.
- 12) Design a unit exam and carry out quality analysis after the actual test. Be able to adopt relevant remedies for students with problems. With the help of guiding teachers, complete the quality analysis of mid-term or term-end test and propose teaching method accordingly.

### **3. Class-Related Work and Integrity Education Experience**

- 13) Organize a class-leader meeting and a student talk with a given topic, and visit a student's home in order to solve a specific problem. (The

result will be assessed by class leaders, students and parents respectively.)

- 14) With the help of the guiding teacher, organize and host a theme class meeting and a social practice activity. (The result will be evaluated by the guiding teachers and students respectively.)
- 15) With the help of the guiding teacher, complete a class analysis, 2 individual student analysis. Be able to give over-all semester remarks for students.

#### **4. Teaching Research and Professional Development**

16) Intensively read a book on the teaching profession recommended by the guiding teacher and write reading notes. Be able to learn other related books by themselves.

17) Actively participate in activities of the teaching and research groups and take the initiative to undertake relevant tasks. Design and host an activity of the lesson preparation group with assistance of the guiding teacher.

18) Be able to make a three-year plan for personal professional development with assistance provided by the guiding teacher.

The aforementioned 18 points in the four aspects are not only content and tasks that shall be covered in the standardized training process for intern teachers, but also evaluation points for the effect of the training, with each point representing the training requirement on specific aspect of the new teacher's vocational skills. It doesn't mean that new teachers are only required to complete the 18 tasks, fill the training manuals and pass the tests. Instead, training bases shall design relevant training courses, content and processes based these 18 points. So that, after the training, the skills of new teachers could reach the requirements in the 18 points and enable the new teachers to qualify for the teaching positions.